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**Committee Meeting**

**Venue**: On-line meeting

**Date**: 7pm Wednesday, 17th February 2021

**MINUTES**

PRESENT:

|  |  |  |  |
| --- | --- | --- | --- |
| David Pal | Chairman WRE |  |  |
| Alice Bedwell | Secretary SWOC |  |  |
| Jean Lochhead | Treasurer EPOC |  |  |
| Mark Saunders | Development Officer SWOC |  |  |
| Anne May | Membership Secretary SWOC |  |  |
| Megan Carter-Davies | Information Officer SBOC |  |  |
| Robert Griffiths | Mapping Officer MWOC |  |  |
| Kerina Lake | Fixtures Secretary SBOC |  |  |

Introduction: DP asked for any potential conflicts of interest to be declared. None were declared.

1. Apologies – Jim Wood WOA Coaching Officer ERYRI
2. Approval of Welsh Orienteering League rules –

DP confirmed that SBOC’s comments had been incorporated into the rules

MCD commented on the 3 month notice required for an event to be included in the league and asked whether there would be any flexibility for this year. DP asked that any clubs wanting to include an event at short notice this year should inform the WOA committee so that all clubs can be informed.

The rules were approved unanimously

1. Approval of WOA Code of Conduct Policy – not approved by 5 votes to 3.

**Action DP**: to amend the Policy: the need for all members signing into the policy and more detail required in the bribery policy section. The amended document can be approved outside a committee meeting

1. Approval of WOA Disciplinary Policy– approved unanimously
2. Approval of WOA Appeal of Decision Policy & Procedures– approved unanimously
3. Approval of WOA Complaints and Grievance Policy– approved unanimously
4. Approval for changing the Bank signatories – David Pal and Alice Bedwell to become signatories for the WOA bank account. Roger Stein and Amy Pelltor to be removed from signatory list - approved unanimously
5. Update on JK2022- non-SI equipment coordinator position still unfilled –

* DP confirmed that JK2022 is currently going ahead as the full 4 day event with the financial risk to WOA being the mapping expenses. A final decision will be made at Easter 2021.
* Andy Yeates, as event co-ordinator will be paid from the JK budget.
* KL and DP updated on the areas:
  + Swansea University and Singleton Park confirmed for sprint.
  + Kenfig for day 2 although still issues with permission due to uncertainties with the land lease.
  + Merthyr Mawr confirmed for day 3.
  + Caerwent for relay with BAOC taking a lead on this
  + Pwll Du is a reserve area
* Non-SI equipment co-ordinator position still unfilled.

**Action DP** to contact WMOA and SWOA chairs to ask for a volunteer equipment co-ordinator

1. Current WOA chairman term of office ending end of May 2021- David Pal confirmed that he would be unable to continue as chairman beyond May 2021

**Action: DP** to write a job description for the chair role for circulation to the membership

1. Update on communications with SportWales – Elite Cymru funding and WOA Partnership funding

AB – WOA Partnership form for the grant to subsidise the Home International teams has been reviewed by our Sport Wales representative and sent for confirmation. We should hear the result at the end of February/beginning of March.

DP and JL have had conversations with our Sport Wales rep, Richard Lawrence regarding 2020 grant (not spent due to COVID) and whether this can be used to cover JK expenses

**Action: JL** to send AB WOA’s email to Richard Lawrence

Discussions are ongoing with Sport Wales regarding Elite Cymru funding (grants for individuals to help with the costs of competing). We are still working on the criteria with a proposal that the athlete needs to have achieved a top 10 position in the European or World Championships.

1. Any Other Business
2. MS – Asked about Sport Wales lobbying the Welsh government to allow sports to resume.

DP responded that Sport Wales had maintained regular contact but the main emphasis had been on financial support rather than lobbying to resume activities, and that support has been received from BOF in implementing Welsh Government rules and guidelines. MS mentioned the Welsh Sport Association and asked whether they would be useful in lobbying,

**Action: MS** to investigate what would be involved in rejoining the Welsh Sport Association

1. AB – BOF amendments to create Club and Association membership. BOF would like feedback by March 4th

**Action: All** – send any feedback to David by March 1st

1. AM – update on membership figures. A large number of members have not yet rejoined. The club membership secretaries are informed by BOF of renewals/new members. All club secretaries can check these details on the BOF website and also Lapsed Membership for their club.

**Action: AM** will send out emails to Club Membership Secs to ask them to chase up non-renewals

1. Welsh Championships is very unlikely to be held in April and will be moved to September. This will be confirmed at the next SWOC meeting (Feb 24th)

**Action: SWOC** to update WOA members on the Welsh Championships after their meeting

1. KL – Update on fixtures. British Long and Middle Championships will take priority in the autumn fixtures list. Other than those events, it is accepted that clashes will happen.

National Resources Wales, the National Trust and the Brecon Beacons National Park are not processing any permissions at the moment. NRW are strictly enforcing their 3 month notice rule.

RG – Fixtures can be added to the NRW system even if they are not being progressed at the moment

The date of next meeting to be confirmed

Meeting closed at 8.20pm